Miss Stier’s Distance Learning Plan of Action

With the new platform that the ABO School District is implementing, the following will be my plan of action throughout each day. Included is my office hours as well as a description of the way the class will run and materials that will be necessary for students to succeed.

**On the next page is a detailed set of times that I am available to students or parents**

* Our class will utilize Microsoft Teams as a means of meeting as a class. During these sessions, attendance will be taken, lecture will be presented, and discussions or other necessary materials will be addressed.
	+ When students attend sessions via Microsoft Teams, it is an expectation that they will mute their microphones.
	+ Students will also be expected to be active participants in the session, following along, taking notes, participating in discussions, etc.
* For our Reading courses, students will access materials and assignments on Schoology.
	+ Students will watch the lecture on the given day, complete the tasks provided in the lecture, and complete them by the due date that is presented by me. Start dates and end dates will be clearly labeled via Schoology
* Students should have the following materials easily accessible and ready for each session that they ‘attend’ our class:
	+ iPad
	+ the books that they are reading (Purple – Bud, Not Buddy ; Gold – Holes)
	+ a notebook to potentially take notes

As always, students are encouraged to reach to me out via email, phone call, text, or message on Teams at any time during the distance learning implementation whenever they have questions or concerns.

My contact information:

605-222-1244

Katie.stier@k12.sd.us

Best wishes,

Katherine Stier

Miss Stier’s Schedule

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1st period8:15-8:40 | 2nd period9:00-9:35 | 3rd period9:45-10:20 | 4th period10:30-11:05 | 5th period11:15-11:50 | 6th period12:00-12:35 | Lunch12:35-1:05 | Individual sessions1:05-3:05 |
| Busy – available only via email | Busy – available only via email | 6th Purple Reading- unavailable | 6th Gold Reading - unavailable | Busy – available only via email | Busy – available via email or text |  | 1:05-2:15 Busy – available only via email or text | 2:15-3:05Available |

\*\*\*I will extend my ‘office hours’ to be available until 4:00pm. Students are encouraged to reach out to me if needed. If they reach out to me after 4pm, I will respond as soon as I am able.